



City of Hawkins
City Council Minutes
October 20, 2025



On this day October 20, 2025, at 6:00 pm, Mayor Debbie Rushing called a Regular City Council Meeting to order with council members Jacque Burns, Eric Maloy, Dan Spence, Mick Medlin and Meredith Hancock. The department heads present were Mike Maberry, Judge Mitch Henderson, and Mandy Thomas. Norma Hallmark and Ty Musick were not present.

The citizens commented on the agenda items.

Councilmember Dan Spence made a motion to approve the building permit at 589 Raymer St., and owner has to call 811 & report back to City Secretary, Mandy Thomas; Seconded by Councilmember Eric Maloy. The motion passed.

Councilmember Dan Spence made a motion to approve the minutes from September 15, 2025, City Council Meeting. Councilmember Eric Maloy seconded the motion. The motion passed.

Councilmember Eric Maloy made a motion to table the minutes from September 25, 2025, Special City Council meeting because the minutes did not have the Adopted 2025-2026 Budget attached to it. The Adopted 2025-2026 Budget is located on the City of Hawkins Website for further review. Councilmember Mick Medlin seconded the motion. Council members Jacque Burns, Dan Spence, Eric Maloy and Mick Medlin voted for the motion. Councilmember Meredith Hancock abstained from voting. The motion passed.

Councilmember Dan Spence made a motion to approve the Financial Reports for September 2025. Councilmember Eric Maloy seconded the motion. The motion passed.

Councilmember Dan Spence made a motion to approve the Departmental Monthly Reports for September 2025. Councilmember Meredith Hancock seconded the motion. The motion passed.

Councilmember Jacque Burns made a motion to approve the Interlocal Agreement with City of Hawkins and Wood County, Texas Fire Protection and Emergency Services for Fiscal Year 2025-2026. Councilmember Dan Spence seconded the motion. The motion passed.

Councilmember Dan Spence made a motion to approve the Interlocal Agreement with Wood County for Ad Valorem Tax Collection for fiscal year 2025-2026. Councilmember Eric Maloy seconded the motion. The motion passed.

Councilmember Dan Spence made a motion to approve the Discussion, Consideration, and Possible Action on Master Services Agreement for engineering services with Pape-Dawson Consulting Engineers, LLC; Seconded by Councilmember Meredith Hancock seconded the motion. The motion passed.

Councilmember Dan Spence made a motion to approve the Discussion, Consideration, and Possible Action on Work Order No. 104537 with Pape-Dawson Consulting Engineers, LLC for Waterline Railroad Crossing Project. Councilmember Eric Maloy seconded the motion. The motion passed.



City of Hawkins
City Council Minutes
October 20, 2025

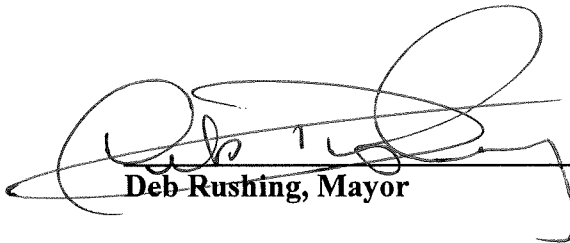


Councilmember Eric Maloy made a motion to not approve removing City Secretary Job Description #19 Serve as the municipal court clerk, performing all duties as required by law. Councilmember Mick Medlin seconded the motion. Councilmembers Jacque Burns, Eric Maloy, and Mick Medlin voted for the motion. Councilmembers Dan Spence and Meredith Hancock voted against the motion. The motion passed.

Councilmember Meredith Hancock made a motion to take no action on implementing the use of purchase orders; Seconded by Councilmember Eric Maloy. The motion passed.

Councilmember Eric Maloy made a motion to approve Judge Mitch Henderson being able to download the court computer software on his personal laptop computer. Councilmember Jacque Burns seconded the motion. Council members Jacque Burns, Dan Spence, Eric Maloy and Mick Medlin voted for the motion. Councilmember Meredith Hancock voted against the motion. The motion passed.

Councilmember Dan Spence made a motion to adjourn the meeting; seconded by Councilmember Meredith Hancock. The motion passed.


Deb Rushing, Mayor

Attest:


Mandy Thomas, City Secretary